

HOT WORK PERMIT

Post this permit at the site of any work involving open flames or the production of heat and sparks. Return all completed permits to building management for retention.

PERMIT GOOD FOR ONE DAY

HOT WORK PERFORMED BY:		
DATE:		
BUILDING:		
LOCATION:		
DESCRIPTION OF HOT WORK:		
NAME OF HOT WORK OPERATOR(S):		
I verify the above location has been examined, the precautions checked on the Required Precautions Checklist have been taken to prevent fire, and permission is authorized for work.		
NAME of local Contact or designee (Print):		
Contact phone #:		
PERMIT REQUEST	DATE	TIME
PERMIT EXPIRES	DATE	TIME
I certify that I have personally checked the hot work area and that the necessary items of preparation are present and that I have found them satisfactory. SIGNATURE of local Contact or designee:		
Date & Time:		

REQUIRED PRECAUTIONS CHECKLIST

- ☐ Available sprinklers and extinguishers are in service.
- ☐ Hot work equipment in good repair.

REQUIREMENTS WITHIN 35 FT. OF WORK

- ☐ Flammable liquids and combustible materials removed or covered with fire retardant tarps or metal shields.
- ☐ Floors are swept clean of combustibles.
- ☐ Explosive atmosphere in area eliminated.
- ☐ All the walls and floor openings are covered.

WORK ON WALLS OR CEILINGS/ENCLOSED EQUIPMENT

- ☐ Construction is noncombustible and without covering or insulation.
- ☐ Combustibles on the other side of walls moved away.
- ☐ No danger exists by conduction of heat into another room or area.
- ☐ Enclosed equipment cleaned of all combustibles.
- ☐ Containers purged of flammable liquids and vapors per NFPA 326.

FIRE WATCH/HOT WORK AREA MONITORING

- ☐ Fire watch will be provided during and continuously for 60 minutes after work, including any work break.
- ☐ Fire watch is supplied with suitable extinguisher(s).
- ☐ Fire watch is trained in use of this equipment and sounding alarms.
- ☐ Hot work area inspected 3-hours after job is completed.

OTHER PRECAUTIONS TAKEN

- ☐ Ample ventilation to remove smoke/vapor from work area.
- ☐ Welding screens in place if required.
- ☐ Proper PPE being worn

Source: NFPA 51B 2024, Standard for Fire Prevention During Welding, Cutting, and Other Hot Work.